

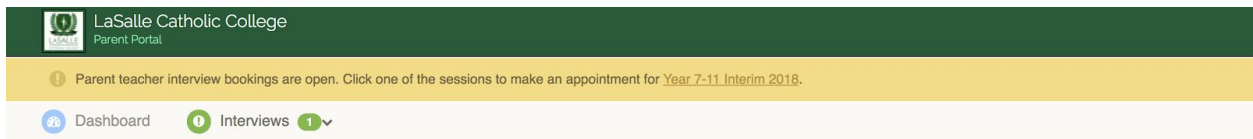
Step by Step guide to Parent Teacher Interviews

Step 1: Login on to the Portal

- If you have not yet registered for a Sentral portal account please go to <http://sentral.lasallebankstown.catholic.edu.au/portal/register> and create one (see our Registering, Logging In & Adding Students guide)
- If you have created an account go to <http://sentral.lasallebankstown.catholic.edu.au/portal/login> and use the details you set your account with when it was created

Step 2: Go to the Appointment Section

- Click the appointment link in the mustard coloured band at the top of your portal screen once logged in.



Welcome - Select the student you'd like to view below

Each of your children that attend LaSalle Catholic College will be shown below. Simply select which child you'd like to review by clicking on their photo. You can switch between each of your children by clicking on the student name located in the top right of your view.

- Click on the appointment link to make an appointment and also to view them later

Step 3: Select Appointment Timeslots

- For each class and teacher, click on 'Select Timeslot' button to select an appointment time that is available to you.
- Note that if the timeslot is blanked out that means it has already been booked.

Appointment Time

Select Timeslot

Timeslots

11/04/2018 Wed

4:10pm	4:15pm	4:20pm	4:25pm	4:30pm
4:35pm	4:40pm	4:45pm	4:50pm	4:55pm
5:00pm	5:05pm	5:10pm	5:15pm	5:20pm
5:25pm	5:30pm	5:35pm	5:40pm	5:45pm
5:50pm	5:55pm	6:00pm	6:05pm	6:10pm
6:15pm	6:20pm	6:25pm	6:30pm	6:35pm
6:40pm	6:45pm	6:50pm	6:55pm	7:00pm
7:05pm	7:10pm	7:15pm	7:20pm	7:25pm

Appointment Time

Select Timeslot

Appointment Time

Select Timeslot

Appointment Time

- When you have made all your appointment selections, click on the green 'Confirm Appointments' button at the bottom right of the window

Confirm Appointments

- Please note, if you click on 'Select Timeslot' but nothing happens try using a different browser as this website is made for google chrome.